

GOVERNANCE REVIEW

1 SUMMARY

- 1.1 Following consideration of proposals around reviewing the governance arrangements for the CPP it was agreed at the CPP Management Committee on 12 December that draft terms of reference and a draft meeting schedule be prepared. These are attached to this report. In developing these drafts consideration should also be given to updating the partnership agreement.

2 RECOMMENDATION

- 2.1 The draft terms of reference for groups/meetings are considered.
- 2.2. The draft meeting schedule is considered.
- 2.3 Subject to agreement of the above officers are requested to develop the operational and support arrangements.
- 2.4 The finalised terms of reference and operational and support arrangements are reported to the Full Partnership meeting on 27 March 2013 for approval.
- 2.5 A revised partnership agreement is draft for the Full Partnership meeting on 27 March 2013 to reflect the changes proposed in governance and terms of reference and also the new community plan.

3. DETAIL

- 3.1 Following consideration of proposals around reviewing the governance arrangements for the CPP it was agreed at the CPP Management Committee on 12 December that draft terms of reference and a draft meeting schedule be prepared. These are attached to this report. In developing these drafts consideration should also be given to updating the partnership agreement.
- 3.2 A draft schedule of meetings has also been prepared and is also attached.
- 3.3 It is recommended the Management Committee consider the proposals and identify any changes/adjustments required. The proposals subject

to any adjustments will need to be finalised and submitted to the Full Partnership on 27 March 2013 for approval.

- 3.4 If the Management Committee is minded to agree the draft terms of reference and meeting schedule officers will begin to put in place the necessary support and operational arrangements.
- 3.5 Some of the detail in the draft terms of reference is also covered by the partnership agreement. A new community plan is also being developed. Given the change in governance and new terms of reference for groups/meetings and the new community plan it may be worthwhile to review the partnership agreement. It is recommended that a revised partnership agreement is drafted for consideration at the Full Partnership on 27 March 2013.

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31 January 2013